

**STONEHAVEN ALLOTMENT ASSOCIATION
MINUTE OF THE AGM
WEDNESDAY 5 MAY 2010**

The following is an account of the minute taken at the Stonehaven Allotment Association AGM held at 1930 hours on Wednesday 5 May 2010 at the Stonehaven Bowling and Recreation Club.

Attendees

Gillian Pettigrew – Chair Person
Geoff Styles – Treasurer
Innes Jardine – Ordinary Committee Member
David Denham, Nigel Whalley (minutes), Brian Stewart, Gillian Lomas, Neil Westland, Jan Regulski, Maarten Ligtendag, Susan Jenkins, Dick Jenkins, Sue Galloway, Rachel Shanks (all ordinary members)

1. Welcome and Apologies

Billy Greer, Nancy Burns, Frieda Burns, Karen Sim, Lyn Jardine, Fiona Hill, Carol Williams

The Chair welcomed all those present and thanked the Stonehaven Bowling and Recreation Club for the use of their facilities.

2. Approval of Minutes and Matters Arising

It was noted that Sue Galloway was missing from the list of attendees but otherwise the minutes were accepted as a true reflection

Proposed by Nigel Whalley
Seconded by Geoff Styles

3. Office Bearers Reports

a) Chair Person – Gillian Pettigrew (GP)

The Chair gave an update on this report – the plans have been submitted to the planning department and they have indicated that they approve of them in principal (without prejudice to any decisions) but that the Head Planner must agree to this and then submitted to the Area Committee for approval (because it is local authority land)

Task – The Chair to write to the Local Councillors asking for their support when the plans do appear before them.

Discussions are ongoing with Aberdeenshire Council re the lease (including the type and length), work schedule (fencing and drainage work) and also any contributory costs towards fencing and hedging.

A discussion took place re the provision of mains water. The Climate Challenge Fund have provided funding for water collection systems and water butts and the planning application includes the provision of mains water to allow us to consider this at a later date. Funding was likely to be an issue. Brian Stewart advised that he worked with the water board and undertook to find out roughly how much installation would cost.

Task – Brian Stewart to find out costs

No issues were raised.

b) Fundraisers Report – Lyn Jardine

The Chair intimated that due to relocation Lyn was not in a position to present her report. However, the figures in the report clearly show that some events were more successful than others. Therefore it would be better to concentrate on two events – Feein Market and MRI Day and perhaps one Social Fundraiser.

No issues were raised.

c) Treasurers Report – Geoff Styles (GS)

Geoff Styles advised that currently there is £1802.29 in the bank accounts. The accounts have been audited.

It was proposed by the Chair and seconded by Nigel Whalley that the accounts be approved. This was unanimously approved.

d) Community Liaison – William Craig

The Chair added that Frieda Burns had assisted Dunnottar Primary School with their plot.

No issues were raised.

4. Elections

The Chair intimated that there were several positions required to be filled.

a) Chair Person

The Chair advised that she was willing to continue in the post if elected but she informed the group that due to a potential relocation she may not be able to continue in post till the next AGM.

Gillian Pettigrew - Proposed by Innes Jardine and seconded by Nigel Whalley. Unanimously approved.

b) Secretary

Gillian Lomas -Proposed by Gillian Pettigrew and seconded by Nigel Whalley.
Unanimously approved.

c) Treasurer

Geoff Styles intimated that he was resigning. The Chair advised that Lyn Jardine had spoken with Judith Pullar and she had agreed to be nominated. However she was not present.

There were no other nominations or volunteers.

Therefore, in her absence and with the proviso that she is still in agreement she was proposed by Innes Jardine and seconded by Gillian Pettigrew. Unanimously approved.

Task – The Chair to make contact with Judith Pullar and report back to the new committee.

d) Ordinary Member

Neil Westland – proposed by Rachel Shanks and seconded by Gillian Pettigrew.
Unanimously approved.

There were no other nominations for committee members but many present intimated that they were more than willing to assist with tasks. Gillian Lomas advised that Frieda Burns was willing to assist with fundraising but not to be a member of the committee.

Neil Westland advised that he had a contact who could provide information on assistance e.g. for building the sheds, from those doing Community Service.

Task – The Chair to arrange a committee meeting

5. Motions

a) Membership Fees (Karen Allan/William Craig & Gillian Pettigrew/Lyn Jardine)

Two motions were placed before the meeting. One that there should be no membership fees until such times as land was available and that the existing membership cards should continue to be used. This motion was unanimously defeated.

The second motion was that membership fees should be set at £10. This motion was unanimously approved with the proviso that those new members who had joined since January 1 2010 would not have to pay for this year. Under the terms of the constitution it was confirmed that members would have to pay within 4 weeks.

Task – The Chair to write to members and advise of this and also to issue new membership cards.

b) Membership and Allocation of Plots (Karen Allan/William Craig)

Part 1 – Non Paid-up Members

This was a motion proposed that those members who were not fully paid-up dropped to the bottom of the list, maintaining their relative position.

After discussion this motion was unanimously defeated on the grounds that those members who are not 'paid-up' in fact come off the list completely and can only be placed back on the list (at the bottom) when they rejoin the Association.

The next part of the motion related to an updated membership list being produced. After discussion it was agreed that the list would be renumbered, sequentially, with no gaps, but only after the four weeks for payment of 2010/11 fees had expired. Also concerns were raised re Data Protection and it was agreed that permission should be sought from members before their names were disclosed.

Task – The Chair when emailing members re membership fees to ascertain if objections to name/details are passed to other members. Thereafter the list is to be renumber before distribution.

Part 2 – Allocation of Plots

This relates to the allocation of plots. After discussion the motion was passed.

c) Baird Park Allocation of Plots (Gillian Pettigrew/Lyn Jardine)

This related to households being restricted to only one plot per household when the only plots available are at Baird Park. After discussion this was agreed unanimously.

6. Appointment of Auditor and Bank Account

It was unanimously agreed to continue with the existing Bank Accounts and that the same auditor (Alan Parkhill) should be used next year.

7. A.O.C.B

a) Quorums for AGMs/EGMs

The Chair proposed that, following the difficulty in reaching a quorum for the AGM, the quorum for AGMs/EGMs be changed from 30% of the total membership (rounded down) to 25% of the total membership (rounded down.) A lengthy discussion followed including whether proxy voting should be allowed.

It was unanimously decided that the quorum should be changed and the constitution amended but that proxy voting should not be permitted.

Task – The Chair to ensure the Constitution is amended and circulated.

b) Feein Market

The Chair advised that the opportunity had arisen to take a stall at the Feein Market on Saturday 5 June and that it had been proposed that Innes make vegetarian chilli again.

This was agreed and some of those present intimated their willingness to assist for part of the day.

Task – Committee and Innes and Lyn Jardine to organise this.

c) Ordinary meetings

The Chair sought clarification re Ordinary Meetings for the coming year. After discussion it was agreed to continue to hold them in the Stonehaven Bowling and Recreation Grounds but that in the meantime there would be no speakers.

d) Car Boot Sale

Gillian Lomas advised that she had managed to secure a slot at the Market Square for Saturday 4 July which she and Frieda Burns would be organising. It was suggested that a stall selling plants etc could be organised for this date too.

Task – Gillian Lomas to organise

Actions

1. The Chair to write to the Local Councillors asking for their support when the plans do appear before them.
2. Brian Stewart to find out costs (estimated) re installation of water at Baird Park.
3. The Chair to make contact with Judith Pullar and confirm if still was still willing to act as Treasurer and report back to the new committee.
4. The Chair to arrange a committee meeting.
5. The Chair to write to members and advise re setting of membership fees and also to issue new membership cards.
6. The Chair when emailing members re membership fees to ascertain if objections to name/details are passed to other members. Thereafter to renumber the list and distribute it.
7. The Chair to ensure the Constitution is amended and circulated.
8. Committee and Innes and Lyn Jardine to organise Feein Market.
9. Gillian Lomas to organise Car Boot Sale for 4 July